

DISCRIMINATION LAWS AND THE WORKPLACE

Course Code: DLW



Discrimination laws affect every aspect of the workplace from the first recruitment phase, through to managing a diverse workforce, dealing with complaints, making decisions about promotion and training, and conducting fair termination procedures.

This introductory programme will consider the range of anti-discrimination laws and how they should be incorporated into the practices of your organisation. This programme will also focus on appropriate workplace behaviours and how to manage harassment and bullying complaints.

Learning Content

This half day programme will cover the following topics:

- Key discrimination principles and how they interface with your workplace
- Recent case law examples
- Dealing with discrimination complaints

Learning Outcomes

At the conclusion of this programme, participants will:

- Be familiar with the principles of discrimination law
- Be able to identify how the laws affect your organisation
- Become familiar with identifying problematic behaviour in the workplace
- Be able to identify who is responsible for dealing with breaches of discrimination laws
- Understand how complaints are handled by State and Federal human rights commissions
- Know what happens when a complaint goes to a hearing

JUSTITIA TRAINING REGISTRATION FORM

Please complete one form per participant. Confirmation of your registration will be emailed.

COURSE DETAILS

Course Code: DLW
Course Date: _____

PARTICIPANT DETAILS

Prefix: Mr / Ms / Mrs / Dr / Other:
First Name: _____
Last Name: _____
Position: _____
Organisation Name: _____
Address: _____
Suburb: _____ Post Code: _____
Telephone: ()
Mobile: _____
Email: _____
Email Updates: ☐ Please add me to Justitia's email list
Dietary Requirements: _____

PAYMENT DETAILS

Payment can be made by cheque or credit card. If paying by cheque, please make your cheque payable to 'Justitia'. If paying by credit card, please complete the following section. We request you post or fax this registration form with payment.

Credit Card Type: ☐ VISA ☐ MasterCard
Cardholder Name: _____
Credit Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiry Date: Month: _____ / Year: _____
Course Fee: \$ _____ (Normal Fee \$500 / Early Bird \$450)

CANCELLATION POLICY

We will refund your total course fee if you give us 5 or more days' notice of your cancellation. We will not refund your course fee if you notify us of the cancellation less than 5 days prior to the training day. Alternatively, you will be given the opportunity to indicate that another person from your organisation will attend in your place. We ask that you inform us of this before the training day. We may sometimes need to reschedule or cancel courses due to unforeseen circumstances. In that instance, we will offer you the option of a total refund of your course fee, or, if that course is deferred to a later date, a transfer of your booking to the later date.

Fax Registration Form to:
(02) 6169 4480